



Supervisory Evaluation Form

Name of the student:

Student ID:

Supervisor's name:

Name of the organization/ project title:

Evaluation Criteria	Benchmark Score	Supervisor's Score	Comments
1. Content of the report	15		
2 Organization of the report	10		
3. Analytical/ critical thinking skills	20		
4. Creativity/ novelty	10		
5. Background/ literature review	20		
6. Written skills	10		
7. Presentation/ oral communication skills	10		
8. Attendance	5		
Total (100)			

Supervisor's signature with date



Content: The degree to which the student presents information that supports the central purpose, arguments, or goals of the project.

Organization: The extent to which information/content has a logical structure, flows from one section/paragraph to another, and can be followed and understood.

Use of References: The extent to which the student uses and cites appropriate resources in the research project.

Formatting: The degree to which the student employs the suggested formatting in the written project.

Written Communication Skills: The extent to which the student uses appropriate language/word choice, mechanics, and writing conventions in the written project.

Oral Communication Skills: The degree to which the student presents the project information in a logical sequence, employs supporting graphics, and uses appropriate communication conventions in the oral presentation of the research project.

Analytical/Critical-Thinking Skills: The extent to which the student identifies the research problem, concept, or idea, and specifies its constituent elements; investigates, selects, and organizes research information; appraises and interprets research information; correctly applies methods/ techniques/ models /frameworks/ theories appropriate to the research problem, concept, or idea; and presents solutions or draws conclusions based on the research analysis.